



August 31, 2017

Dear Parents and Students,

Are you ready for another fantastic school year? We are gearing up to welcome our students back for the 2017-2018 school year! Mr. Patitz and Mr. Dixon have worked very hard this summer to clean the classrooms and the school grounds. Your teachers have prepared their lesson plans and created inviting learning environments. Now all we need are the sounds of students and teachers building relationships and learning new material!

We have enjoyed seeing so many of you over the past few weeks. Some of you have been in to update information and we appreciate it. It is extremely important that we are made aware of any changes in your contact information. Any changes in custody orders or parenting plans must also be submitted to the office before the first day of school.

Today, at Meet Your Teacher, there will be an opportunity for you to get information on school breakfast and lunch, bus schedules, PTAN, and more. **If your child rides the bus, please make sure you stop by the First Student (our new bus company) table to receive a current bus # and bus stop.**

School begins, Tuesday, September 5<sup>th</sup> (1<sup>st</sup>-5<sup>th</sup>). Our daily schedule is as follows: school grounds open at 8:35 a.m., students typically arrive between 8:40 and 8:55. Breakfast is available during this time in the Multi-Purpose Room. **School begins at 8:55 am and ends at 3:30 p.m. We will continue to have Early Release on Wednesdays, and school will end every Wednesday at 2:30 p.m.** We will have Early Release on the first and last Wednesday of the school year.

Melrose School has an active and energetic PTAN (Parent Teacher Action Network). We need you on our team to help make our school an even better place. **PTAN meetings take place on the first Monday of every month @ 5:30 in the library. This month the first meeting will take place on Sept 11<sup>th</sup>. Come join us!**

Mark your calendars for Parent Night on September 21<sup>st</sup> from 6 – 7 pm. This is a fun event and a great chance to see what your child is learning at school. Our first book fair will be kicked off that day as well!

I look forward to serving you and your children in this new school year. We will continue to grow our roots as members of the Melrose community. Please feel free to contact me or our Office Manager, Mrs. Marcia Jaques at 440-4077 if you have questions or need additional information.

Respectfully,

Tamara Rasmussen  
Principal ~ Melrose Elementary School